Quick Start Guide
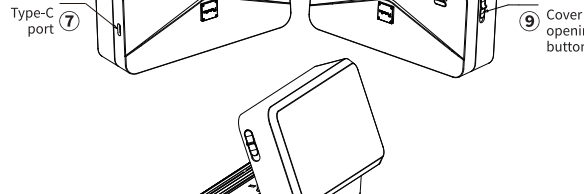# M04AS   Mini Printer
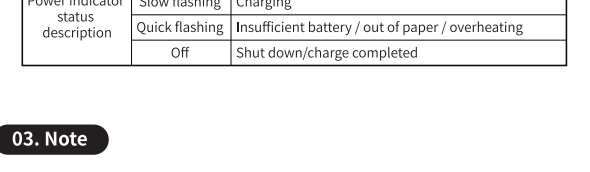

Before using, please read this manual carefully and keep it properly for future reference.

English

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01. Package Contents

① Printer*1 ② Thermal Paper*1 ③ Data Cable*1 ④ Paper Holder Baffle*1 ⑤ Instruction Manual*1

02. Printer Components

⑥ Paper outlet ⑦ Type-c port ⑧ Power button ⑨ Cover opening button ⑩ Reset button

Indicator Light Guide

Power indicator status description	Lighting form	power on/printing normally/charging completed
	Slow flashing	Charging
	Quick flashing	Insufficient battery / out of paper / overheating
	Off	Shut down/charge completed

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03. Note

① Please use a 5V=2A adapter to charge the printer. You may use a phone adapter to charge the printer.
② Connect the USB cable to a power adapter to charge the printer. When charging, gently insert or remove the power cord to prevent damaging the terminals.
③ Please remove the power cable after charging.
④ To prevent any danger or hurt to the printer, do not use or charge the printer in environments that are too hot, too wet, or contain a lot of smoke and dust. Do not use them in bathrooms, saunas, open flame, etc.
⑤ Charging inappropriately might damage the printer head.
⑥ Do not touch the printer head as it might burn.
⑦ The paper cutter blade is very sharp. Please be careful when handling it.
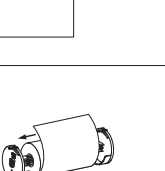⑧ If the printer malfunctions, gently poke the reset hole to restart the printer.

Battery Warnings and Instructions
* Do not disassemble, crush, break, or toss the batteries into fire.
* Please do not reuse when the battery is swollen.
* Please do not use if the battery is exposed to water and high temperature.
* Using the wrong battery may cause an explosion. Please dispose of used batteries according to the Instruction Manual.
* If the user wishes to use an adapter, please purchase and use adapters that have CCC certificates or fulfill relevant safety standards.

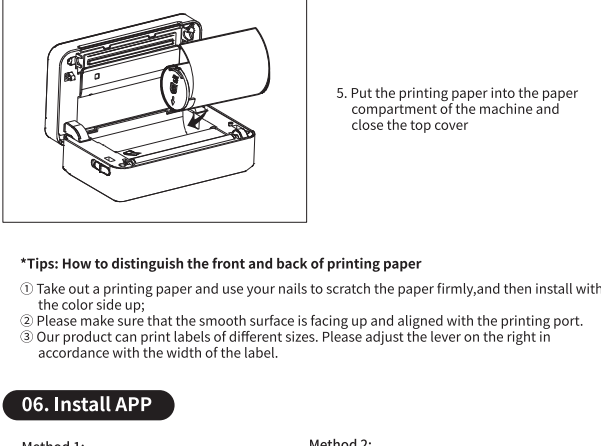## 04. How to Download the App

Mobile Download
Please search for "Phomemo" on your device's app market and download the software.

- Google Play
- App Store
- Phomemo

05. Install Thermal Paper

1. Open the top cover and take out printing paper

2. Remove the adjuster on the right side   3. Load the printing paper   4. Install the adjuster on the right side

5. Put the printing paper into the paper compartment of the machine and close the top cover

*Tips: How to distinguish the front and back of printing paper
① Take out a printing paper and use your nails to scratch the paper firmly,and then install with the color side up.
② Please make sure that the smooth surface is facing up and aligned with the printing port.
③ Our product can print labels of different sizes. Please adjust the lever on the right in accordance with the width of the label.

06. Install APP

Method 1:
Turn on your phone's Bluetooth and open your Phomemo App. Press the button on the top right of your Phomemo App home page and select M03AS from the list.

Method 2:
Double-press the printer's power button to print a QR code. Open your Phomemo App and press the button on the top right of your Phomemo App home page. On the selection page, press scan and scan the QR code to connect to the printer.
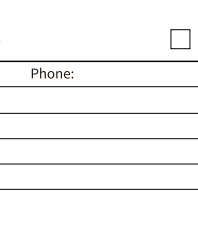

⚠ NOTE : Android system needs to enable positioning and allow app to obtain relevant permissions.

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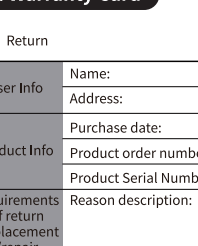

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07. Warranty

Thank you for choosing our product.
* We provide "Exchange/Refund" services for customers within one year upon the purchase of the product.

08. After-sales services

Whatsapp : +86 13928088284 / +86 15338193665
Skype : Phomemo Team-Jessie / Phomemo Team-Helen
☎ +1 855 957 5321(US only)
Office Hours: Monday to Friday from 9 a.m. to 5 p.m. EST
✉ support@phomemo.com
🌐 www.phomemo.com
▶ Youtube Please search for "Phomemo" to find more guides on how to operate the printer.

09. Warranty Card

☐ Return   ☐ Exchange   ☐ Repair

User Info	Name:	Gender:	Phone:
	Address:		
	Purchase date:		
Product Info	Product order number:		
	Product Serial Number:		
Requirements of return / replacement / repair	Reason description:		
Maintenance records	Failure condition:		Maintenance person:
	Handling situation:		Delivery date:
	Maintenance ticket number:		Delivery date:

10. Official Thermal Paper Type

① Waterproof, oilproof, PVC thermal paper: Does not contain Bisphenol-A. Scratch-resistant. Can retain the printed image for 7-10 years.
② Color thermal paper: Does not contain Bisphenol-A. Includes colors such as yellow, pink, blue, etc. Can retain the printed image for up to 5 years.
③ Self-adhesive thermal paper: Does not contain Bisphenol-A. The thermal paper has an adhesive side that can stick to objects. Can retain the printed image for up to 10 years.
④ Semi-transparent thermal paper: Does not contain Bisphenol-A. Waterproof, oilproof, and scratch-resistant. Excellent retention of the printed image for up to 15 years.
*The above-mentioned are official Phomemo thermal papers.
*We are not responsible for any damage caused to the printer if unofficial thermal papers are used.

11. Basic Functions

10.1 Print images
Steps:
1.Choose the "Print Images" function in the Phomemo App
2.Add the photos you wish to print.
3.Adjust the setting of the image in the workspace.
4.Choose the printing intensity.
5.Press the "Print" button on the lower right corner to print.

10.2 Graphic Function
The Graphics library contains various templates drawn by artists. You can modify and personalize the materials using the following steps.
Step 1: Select the "Graphic" function in the Phomemo App.
Step 2: Select any object to enter the edit screen.
Step 3: You can create personalized edits by adding text, table, image, stickers, QR codes on the edit screen. Any content edited is previewed on the edit screen.

Function	Description
Text	Selecting "Text" will insert a text box for editing. You can edit the content's font, alignment, etc.
Table	Selecting "Table" will insert a table for editing.
Image	Selecting "Image" will insert an image for editing or printing.
Emoji	Selecting "Emoji" will insert an Emoji for editing or printing.
QR Code	Selecting "QR Code" will bring you to a screen where you can insert any text or numbers to generate a QR code.

Step 4: Press the ⊕ button on the upper right corner to print.

10.3 Printing Windows Application Files
Select the "Print Web" function in the Phomemo App and enter the URL to access the webpage. Press the "Print" button to print the content of the webpage.

12. Frequently Asked Questions

Common problems and solutions

Problem	Reason	Solution
Only half the paper is printed	1. The paper holder is not installed correctly.	Reinstall the paper holder according to the paper adapter.
	2. The printer head did not connect properly.	Reinstall the paper holder according to the paper adapter.
The printer cannot charge properly	1. Unable to charge	Check the USB cable, adapter, or the remaining power of the printer at the Bluetooth connection indicator in the upper right corner.
	2. The charger is overheating.	Use a 5V=2A charger. Under normal circumstances, the printer will be fully charged in 2-5 hours.
	3. Unable to switch on printer	Do not leave the printer uncharged for more than 3 months or so. The battery power might run out completely and fail to activate or charge.
Cannot connect to the Printer's Bluetooth	1. Your phone's Bluetooth is deactivated	Activate your phone's Bluetooth. Bluetooth function does not activate automatically. You have to activate it manually.
	2. The App cannot detect the printer	The printer is not turned on. Turn on the printer. Press the Power Button of the printer twice to print the QR Code. Scan the QR Code to connect to the printer.
	3. Connecting to multiple devices	You cannot connect to the printer while connected to multiple devices. Disconnect from all other devices before connecting to the printer.
Unable to print	1. Paper comes out without prints.	The paper is installed the other way round. Reinstall the paper with the color side up.
	2. System Bug	Restart your phone.
	3. There' s a black line on the paper.	The paper is stuck. pull out some paper.
Paper jammed in the printer	1. The paper roll has become loose and causes a jam	The paper roll has become loose, manually pull the paper roll tight, and reinstall the paper holder. Or use a paper roll directly.
App shows that the printer has run out of paper	1. There' s a foreign object in the printer	Open the printer' s paper compartment and use rubbing alcohol to clean the interior of the printer.
	2. No paper comes out	The paper is stuck. The paper is not extended toward the paper output slot.
	3. The sensor cannot detect any paper	The sensor has malfunctioned. Use rubbing alcohol to clean the sensor.
Missing prints	1. System Bug	Uninstall and reinstall the App
	2. The paper holder is not installed correctly	Reinstall the paper holder according to the paper adapter.
	3. The paper is wrinkled or deformed	Take out the paper and cut off the deformed area. Reinstall the paper.
	4. The printer' s cover is not closed properly	Close the printer' s cover properly using your palm.
	5. The printer' s paper is too low	The paper will reprint many times. Open the printer' s compartment and reload the paper.
	6. The paper is trapped in the air for a long time	The paper will expire even if placed inside the machine when exposed to humidity and air for a long time.
The ink on the paper is faint	Improper storage	Store unused paper in a sealed bag or container.
		Thermal paper should not be glued together.
		Record the time of expiry of the paper when you open the thermal paper. Use it within a long period of time.
		Close the printer' s cover properly using your palm.
		Environmental temperature, humidity, alcohol, plasticizers, sweat, or hand soap can cause the text to fade.
		Store the printing papers away from sunlight in a dry environment.
		After printing, do not store the paper with the printing surface in contact with PVC, plasticizer, or eraser.
		Please choose self-adhesive thermal paper. Some alkaline-based adhesive will cause the print to fade faster.