HOW TOS & PLATFORM SETUP



PM-241 Platform Setup

Print and setup labels from various platforms

Support

Your Label Printer is covered by a **Two-years warranty**.

In the unlikely event that you experience any issues with your printer, please contact priority

customer service to promptly receive troubleshooting tips.

241-BT Printer installation tutorial (Recommended viewing):

https://labelife.net/pm241

Contact information:	Email:support@phomemo.com
Tel: +1 833 940 3818 (US and CA only)	Whatsapp:+86 1 316 066 9859 /
Service time: Mon-Fri 9AM-5PM (EST)	+8613928088284

For more tutorial videos, please visit: https://www.youtube.com/channel/UCTFSNuzOPIjap0Hivhg1RVw

• Or Search the "Phomemo" or "Phomemo For Business" on YouTube and go to the home page

- Search for you purchased printer model (PM-241-BT)
- You will find the tutorial videos for an easy setup

The following are the print and setup labels steps from various platforms. If there is still any

problem, please feel free to contact us.

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How-Tos

1.Label Adjustments

Edit View Go Tools Wind

1.1Adjusting Label Margins

Sometimes your shipping platform or the settings on your application results in prints that are off center or cut-off.

You can adjust these margins and define new paper sizes by the following method.

For Mac:

-> Open desired file (e.g. a PDF). Click "File" and choose "Print". Select "Show Details".



-> Click "Manage Custom Sizes". Adjust the margins as desired on "Non-Printable Area". You may need to do some trial and error to find the perfect combination.

	Sample-Label.pdf (4.00x5.00" 4.00x6.00" 4.00x6.00" 4.00x13.00" 100mmx100mm 100mmx120mm 100mmx150mm		Untitled	Paper Size:	4 in	6 in
PRIORITY MAIL 2-DAY™ John Smith 1234 BARNES RD CARSON NV 30000	Copies Pages	100mmx170mm 100mmx180mm 100mmx200mm		Untitle® 1	Non-Printable	Width Area:	Height
SHIP DO NOT SHIP 10: 11 CAMPBELL AVE CAMPBELL CA 95009	Paper Size 、	100mmx250mm / Untitled Untitled 1	4.00 by 6.00 inches		User Defined		
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1 of 1 🔿 🧼		Fill Entire Pa		+ - Duplicate		Bottom	
PDF V Hide Details		C	ancel Print	?		Cancel	ОК

-> Click on "OK" to send these settings to the printer for your next print.

For Win:

-> Go to "Control panel" -> "Devices and Printers"

(Right click on "This PC", choose "Properties", then click on "Control panel"-> "Devices and Printers")

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Device Manager	Windows edition		
Remote settings	Windows 10 Pro		
System protection	© 2019 Microsoft Corporation. All rights reserved.	Wind	$\alpha_{\rm WS} 10$
Advanced system settings			



-> Right click on "Label Printer" -> choose "Printer Preferences"



-> Go to "Option", you can adjust the margins as desired on "Position Adjustment". You may need to do some trial and error to find the perfect combination. You may enter both negative and positive values.

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		After-print:	0	•	mm		

-> Click on "OK" to send these settings to the printer for your next print.

1.2 Cropping a full size 8.5" x 11" page to a 4" x 6" label

Some shipping platforms only provide you with a full page (8.5" x 11") document. Frequently, they use half of the page for the shipping label and the other half for receipt or packing slip.

While there are many ways to split this page into a 4" x 6" label size, here is our favorite method: <u>1."Take a Snapshot</u>

2."Crop pages" -> Remove White Margins:

Please see this article for Cropping multiple pages

<u>1."Take a Snapshot"</u>

1 Save your label as a PDF file

For Mac:

②Open the file in Adobe Reader

③Go to "Edit" -> "Take a Snapshot"



④Drag the box over your label, then right click on it and select "Print"



⑤Select Printer ->Click "Page Setup..."



-> Select Printer from "Format For: " -> Select label size from "Paper Size: "



⁽⁶⁾If the size you need not is not listed, then click "Manage Custom Sizes" -> input width, height and rename the size, then click "OK"

Help	A	
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r: LABEL PRINTER	3.25x5.83" 3.25x7.83" 3.50x1.00" 4.00x1.00" 4.00x2.00" 4.00x2.50"	
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⑦Click "Printer..." -> "Show Details" -> Select "Printer Features" in "Preview"

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Page Setup Printer	Cancel Print			

(a) You can set up printer properties, such as "Media Tracking", "Darkness" and "Print speed".

(Larger number means higher Darkness)

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Darkness: 6
Print Speed: 4 inch/sec.
? PDF V Hide Details Canc 2 Print

(9) Preview, check the print size and Orientation. If preview looks good, click "Print"

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For Win:

②Open the file in Adobe Reader③Go to "Edit" -> "Take a Snapshot"

Ctrl+Z	Undo
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Ctrl+C	Copy
Ctrl+V	Paste
	Delete
Ctrl+A	Seject All
Shift+Ctrl+A	Dgselect All
	Copy File to Clipboa
	Edjt Text & Images
	Take a Snapshot

④ Drag the box over your label, then right click and select "Print"

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	Transformer (m)	Selec	ect All

(5) Select Printer -> Click "Properties"

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All	Microsoft XPS Document Writer OneNote for Windows 10 ent page		Copies: 1	Print in grayscale (black and white
Page		-		Save ink/toner

-> Go to "Page Setup"-> Select label size from "Paper Name"

If the size you need not is not listed, then then click "New" to create a label size, then click "Ok"



⁽⁶⁾Go to "Option". You can change the printing speed and the Darkness of your printing (Larger number means higher Darkness)

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⑦Check the created size and "OK"

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⁽⁸⁾Preview, check the print size and Orientation. If preview looks good, click "Print"

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Note: If you are shipping more than a few labels, you would benefit from using a commercial solution that create 4 x 6 labels in one-click. See this article: <u>How do I generate labels?</u>

Official guide from Adobe: <u>Print portion of a PDF page using Acrobat or Reader</u> (https://helpx.adobe.com/acrobat/kb/print-portion-page-acrobat-reader.html)

How can I crop multiple pages in the same document at once?

1) On Adobe Acrobat you are able to crop several / all pages together. Please see: <u>https://helpx.adobe.com/acrobat/using/crop-pdf-pages.html</u>

2) Briss is a free open-source application available for cropping PDF pages at once. It may take a little while getting used to it but once you are comfortable with it, it is pretty fast: <u>https://sourceforge.net/projects/briss/</u>

4) For Mac:
There is a third-party company that offers a software for cropping labels
Please download form: <u>https://www.peninsula-group.com</u>
There is an operation tutorial video: <u>https://www.youtube.com/watch?v=Mos4GNnRZ5c</u>

1.3 Cropping multiple pages in the same document at once

Some shipping platforms only provide you with a full page (8.5" x 11") document. Frequently, they use half of the page for the shipping label and the other half for receipt or packing slip.

While there are many ways to split this page into a 4" x 6" label size, here is our favorite method: <u>1."Take a Snapshot</u>

Please see this article for Cropping a 8.5 x 11 pages to a 4 x 6 label

2."Crop pages" -> Remove White Margins Download Acrobat Pro (need to pay) for "Crop pages" and also "Take a Snapshot" if you do not have it already from Adobe website (https://get.adobe.com).

2."Crop pages"

①Save your label as a PDF file

For Mac:

②Open the file in Adobe Acrobat Pro

③Go to "Edit" -> "Edit Text & Images" -> "Crop Pages" -> Double click white margins



④Set "Units"

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⑤Tick "Remove White Margins" -> Remember "the Cropped page size" -> Choose "All" and click "OK"



⑥Select Printer -> Click "Page Setup..."

-> Select Printer from "Format For: " -> Select label size from "Paper Size: "

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⑦If the size you need not is not listed, then click "Manage Custom Sizes" -> input width, height and rename the size, then click "OK"

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Click "Printer..." -> "Show Details" -> Select "Printer Features" in "Preview"

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Printer: LABEL PRINTER	0		Border:	None	0
			Two-Sided:	Off	0
Copies: 1 🗘 Pages: All 📀				Reverse page	

⑧You can set up printer properties, such as "Media Tracking", "Darkness" and "Print speed". (Larger number means higher Darkness)





For Win:

②Open the file in Adobe Acrobat Pro

③Go to "Edit" -> "Edit Text & Images" -> "Crop Pages" -> Double click white margins



④Set "Units"

All Boxes			
Inches	~		
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	All Boxes Inches Points Picas Millimeters Centimeters	All Boxes	All Boxes Inches v Points Picas Millimeters Cantimeters

⑤Tick "Remove White Margins" and remember "the Cropped page size"

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6 Choose "All", and click "OK"

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Bottom:	8.268 in		
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Right:	4.107 in		
Constr	ain Proportions		
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⑦Click "Print" and select Printer

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⑧Click "Properties" -> Select the label size from "Paper Name"

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Printer: Label Printer Copies: 1	Print in grayscale (black and white)		Gap or Mark Offset	Cancel

(9) If the size you need not is not listed, then click "New" to create "the Cropped page size"

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He	eight 74	mm			A8CD	O Portrait 180	
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	Ok	Cancel			Gap or Mark Offset:	0 🔹 mm	
						L	

(I) Go to "Option". You can change the printing speed and the Darkness of your printing (Larger number means higher Darkness)



(1) Preview, check the print size and Orientation. If preview looks good, click "Print"



Note: If you are shipping more than a few labels, you would benefit from using a commercial solution that create 4 x 6 labels in one-click. See this article: <u>How do I generate labels?</u>

Official guide from Adobe: <u>Print portion of a PDF page using Acrobat or Reader</u> (<u>https://helpx.adobe.com/acrobat/kb/print-portion-page-acrobat-reader.html</u>)

How can I crop multiple pages in the same document at once?

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2) Briss is a free open-source application available for cropping PDF pages at once. It may take a little while getting used to it but once you are comfortable with it, it is pretty fast: <u>https://sourceforge.net/projects/briss/</u>

3) For Mac: There is a third-party company that offers a software for cropping labels Please download form: <u>https://www.peninsula-group.com</u> There is an operation tutorial video: <u>https://www.youtube.com/watch?v=Mos4GNnRZ5c</u>

1.4 Create New Custom Size Labels

When you load in a new direct thermal label, there are two actions that need to take place:

- 1) Run the automatic label identification on the printer.
- 2) Set proper label settings on your computer.

1)Run the automatic label identification.

①Disconnect the USB cable from your printer, then turn the printer off.

Press and hold the Feed Button until you hear one beep, then release.

② Printer will determine the gap size and other properties of your label.

③After the determine, re-connect the USB cable to the printer and resume printing.

Check the segment of video "Automatic label identification":

https://www.youtube.com/watch?v=rddF2KadOl4&list=PL3_AhQ0D1H_DgoSgYcMdUBrRnBCitKvP1&index=13

2) Set your custom label size

①For Mac:

Select or input label width and height that matches label size installed in printer in prompt window.



2 For Win:

Go to "Control panel" -> "Devices and Printers" (Right click on "This PC", choose "Properties", then click on "Control panel"-> "Devices and Printers")



->Right click on "Label Printer" -> choose "Printer Preferences"



-> Go to "Page Setup" -> Select the paper type in "Name"

Label Printer Printing Preferences	X Bubbl Printer Printing Preferences X Layout Page Setup Graphics Option
Setings Paper Name: 100mm x 150mm Paper Name: 100mm x 150mm Rotate Rotate	Settings Paper Name: 100mm x 150mm 100mm x 150mm 100mm x 100mm 100mm x 200mm 100mm x 210mm 100mm x 210mm 100mm x 150mm 100mm 100mm x 150mm 100mm 100
Media Settings Type: Label With Gaps Gap or Mark Height 3 + mm Gap or Mark Offset 0 + mm	Media Settings Type: Label With Gaps Gap or Mark Height 3 : mm Gap or Mark Offset 0 : mm
OK Cancel A	Apply OK Cancel Apply

If there is no label size you need, you can click "New" to create a label size. Change Paper name and input width and height, click "OK"

Printer Printing Prefe	rences		×St	ock		×
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	Gap or Mark Offset:	0 🔹 mm	Apply	C SOK	Cancel	
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Third step:

The application you are using (e.g. Adobe Reader) could be over-riding your driver label setting and sending the print in a larger / smaller size to the printer. Look for "Page Setup" or "Paper Size" in the print prompt and ensure it is set to the size you want.

2.Tips and Tricks

2.1 Sharing Label Printer over the network (Windows)

You can share Label Printer with other computers in your network using Windows' Printer Sharing feature.

Windows

Go to "Control panel" -> "Devices and Printers"

(Right click on "This PC", choose "Properties", then click on "Control panel"-> "Devices and Printers")

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<u></u>	Map network drive	System		×	
Net	Disconnect network drive		ane) System and Security > System	م ت	
	Create shortcut	Control Panel Home	View basic information about your computer	0	Hardware and Sound
-	Delete	😔 Device Manager	Windows edition		View devices and printers
	Rename	Remote settings	Windows 10 Pro		Add a device
	Properties	 System protection Advanced system settings 	© 2019 Microsoft Corporation. All rights reserved.	Windows10	Adjust commonly used mobility settings

Right click on "Label Printer" -> choose "Printer properties"



Go to "Sharing" -> tick "Share this printer" -> click "OK".



When done, click or tap OK. The printer is now shared with the other computers on your network, regardless of the operating systems that they are using.

2.2 Printing FBA Product ASIN labels

There are two ways to print your ASIN tags, including Amazon provides way.

Method 1: Amazon Scan & Label

In your Amazon Seller Central account, please click on Inventory -> Manage FBA Shipments.



At the top of the page, click on Scan & Label



Click on Printer Settings, enter your label dimensions, and click on Save

Printer Settings Printer Set	
Edit Printer Settings	×
Width(mm) 60 Width must be between 25mm and 100mm.	
Height(mm) 31 Height must be between 25mm and 100mm.	
Cancel Sa	ve

Tip: If your label size is smaller than minimums required by Amazon, just scale both Width and Height together. For example if your label is 20mm x 20mm, you can enter 40mm x 40mm

Enter your UPC / Merchant SKU and press enter

	Shipping Queue Inbound Performance Summary Scan & Label
Scan & Label Scan products and print labels using your barcode	scanner and label printer. Learn more
IIII Label Items	
Scan and Label Items Scan item barcode to view matching listings. Scan Item UPC/ISBN/EAN/JAN Barcode or Enter Merchant SKU	
Get support Program Policies English 💌	

On the right hand side, you will see Print Label and Download label. Choose one and print the file to Label Printer. Please ensure paper size is correctly selected and that the preview looks correct.

	Shipping Queue	Inbound Performance Summary Sca	n & Label Upload Shipping Plan Fi	le	
can & Label an products and print labels using	your barcode scanner and label pri	inter. <u>Learn more</u>			
IIII Label Items					Printer Settings
an Item UPC/ISBN/EAN/JAN Bar Enter Merchant SKU MM-246-printer	ASIN: B07TX9PX1K Binding: Electronics	r – Direct Thermal Printer High Speed P	rinting at 150mm/s- Compatible with	Amazon, Ebay, Etsy, Shopify,etc	. – 4×6 Label Printer
listing found for your search. Print lab	els for the desired listing or create a new	/ listing.			
Merchant SKU	FNSKU	Condition	Fulfilled By L	abel Quantity	
	THORE				
PMM-246-printer	X0028MXCTF	New Phomemo 💷 🤍 ww		Print Label Download label	
PMM-246-printer	X0028MXCTF	Phomemo 🔳 ww	Amazon 🕡 Engl		
PMM-246-printer	X0028MXCTF	Phomemo 🖼 www Performance Appstore B2E	Amazon 🕡 Engl	ish 💌 Search	
PMM-246-printer	X0028MXCTF	Phomemo 🔳 www Performance Appstore B2E Inbound Performance Summary Sco	Amazon (ish 💌 Search	
PMM-246-printer	X0028MXCTF s Advertising Stores Reports shipping Queue	Phomemo 🔳 www Performance Appstore B2E Inbound Performance Summary Sco	Amazon (ish 💌 Search	Q Messages Help 2 +1
PMM-246-printer	X0028MXCTF S Advertising Stores Reports Shipping Queue your barcode scanner and label pr	Phomemo 🔳 www Performance Appstore B2E Inbound Performance Summary Sco	Amazon Engl	ish 💌 Search	Printer Settings
PMM-246-printer	x0028MXCTF s Advertising Stores Reports Shipping Oueue I your barcode scanner and label pr code * Phomemo Label Printer Failting: BD/TX9PXIX ASIN: BD/TX9PXIX	Phomemo 🔳 ww Performance Appstore B2E Inbound Performance Summary Sco inter. Learn more	Amazon wamazon.com Engl a n & Label Upload Shipping Plan F rinting at 150mm/s- Compatible wit	ish 💌 Search	Printer Settings

Method 2: Adobe PDF

1. If you do not yet have Adobe Reader or Adobe Acrobat installed, please download and install it from

https://get.adobe.com/reader/

2.During FBA shipment process, choose the label size that correspondence closest to your label. We are not concerned about the number of labels but rather the size (i.e. 63.5mm x 38.1mm or 1" x 2-5/8"). Then click on "Print Labels for this Page"

-		
	21-up labels 63.5 mm x 38.1 mm on A4	Jew 180 Merchant
	24-up labels 63.5 mm x 33.9 mm on A4	Vew 180 Merchant
1	24-up labels 64.6 mm x 33.8 mm on A4	
	24-up labels 66.0 mm x 33.9 mm on A4	Jew 128 Merchant
F	24-up labels 66.0 mm x 35.0 mm on A4	Vew 128 Merchant
	24-up labels 70.0 mm x 36.0 mm on A4	
	24-up labels 70.0 mm x 37.0 mm on A4	
	27-up labels 63.5 mm x 29.6 mm on A4	
	30-up labels 1" x 2-5/8" on US Letter	
1	40-up labels 52.5 mm x 29.7 mm on A4	Print labels for this page
	44-up labels 48.5 mm x 25.4 mm on A4	otal labols: 308
	44-up labels 48.5 mm x 25.4 mm on A4	otal labels: 308

3. Open the downloaded file in Adobe Acrobat (ATTENTION: NOT Adobe Reader).

4.Go to Edit -> Take a Snapshot



5. Click and drag over one of your labels.







6.Click File -> Print. Ensure preview looks good and click Print.



When done, click or tap OK. The printer is now shared with the other computers on your network, regardless of the operating systems that they are using.

2.2 Mac: Select default label size for Label Printer

There are a few ways to set a default label size for your Label printer.

Normally, you can use "Last Used Settings" shown below as a preset to print. This will remember the setting that was previously used.



If this doesn't work for any reason, please follow these steps to set the default size for OS

In the Print Prompt Window, under Paper Size, click on "Manage Custom Sizes"



Click on "+" to add a new size.



Create a new size with 4" x 6" dimensions. You may double-click on the left to rename this page or something similar.



Please go to System Preferences -> Printers & Scanners -> Select Label Printer and set the default size.

	Printers & Scan	ners	Q Search	
Printers LabelPrinter		LabelPrinter Open Print Queue Options & Supplie		
		MacBook Air LabelPrinter Idle		
+ -	Share this printe	er on the network	Sharing Preferences.	
	Default printer:	LabelPrinter	\$	
	Default paper size:	Untitled	\$	
Click the lock to make changes	5.		ŀ	?

Platform Setup

1.1 Printing FBA Product ASIN labels

There are two ways to print your ASIN tags, including Amazon provides way.

Method 1: Amazon Scan & Label

In your Amazon Seller Central account, please click on Inventory > Manage FBA Shipments.



At the top of the page, click on Scan & Label



Click on Printer Settings, enter your label dimensions, and click on Save





Tip: If your label size is smaller than minimums required by Amazon, just scale both Width and Height together. For example if your label is 20mm x 20mm, you can enter 40mm x 40mm

Enter your UPC / Merchant SKU and press enter

	Shipping Queue Inbound Performance Summary Scan & Label
Scan & Label Scan products and print labels using your barcode sca	nner and label printer. <u>Learn more</u>
IIII Label Items	
Scan and Label Items Scan item barcode to view matching listings. Scan Item UPC/ISBN/EAN/JAN Barcode or Enter Merchant SKU	
PMM-246-printer	
Get support Program Policies English 💌	

On the right hand side, you will see Print Label and Download label. Choose one and print the file to Label Printer. Please ensure paper size is correctly selected and that the preview looks correct.

	Shipping Queue Inbour	nd Performance Sum	mary Scan & Label	Upload Shipping Plar	<u>ı File</u>	
Scan & Label Scan products and print labels using yo	ur barcode scanner and label printer.	Learn more				
III Label Items						Printer Settings
Scan Item UPC/ISBN/EAN/JAN Barcodo or Enter Merchant SKU PMM-246-printer 🖷	ASIN: B07TX9PX1K	ect Thermal Printer H	ligh Speed Printing at 15	50mm/s- Compatible v	vith Amazon, Ebay, Etsy, Shopify,	etc. – 4×6 Label Printer
1 listing found for your search. Print labels t	for the desired listing or create a new listing					
Merchant SKU	FNSKU	Condition		Fulfilled By	Label Quantity	
PMM-246-printer	X0028MXCTF	New		Amazon	Print Label Download label)
				^		
1 listing found for your search. Prin	nt labels for the desired listing or cre	ate a new listing				
Merchant SKU	FNSKU		Condition		Fulfilled By	Label Quantity
PMM-246-printer	X0028MXCTF		New		Amazon	Print Label Download I

Method 2: Adobe PDF

1.If you do not yet have Adobe Reader or Adobe Acrobat installed, please download and install it from

https://get.adobe.com/reader/

2. During FBA shipment process, choose the label size that correspondence closest to your label. We are not concerned about the number of labels but rather the size (i.e. 63.5mm x 38.1mm or 1" x 2-5/8"). Then click on "Print Labels for this Page"

21-up labels 63.5 mm x 38.1 mm on A4 24-up labels 63.5 mm x 33.9 mm on A4 24-up labels 64.6 mm x 33.8 mm on A4	Jew 180	Merchant
24-up labels 66.0 mm x 33.9 mm on A4 24-up labels 66.0 mm x 35.0 mm on A4 24-up labels 70.0 mm x 36.0 mm on A4	vew 128	Merchant
24-up labels 70.0 mm x 37.0 mm on A4 27-up labels 63.5 mm x 29.6 mm on A4		
30-up labels 1" x 2-5/8" on US Letter		
40-up labels 52.5 mm x 29.7 mm on A4 44-up labels 48.5 mm x 25.4 mm on A4	Print labels for this page otal labels: 308)
	24-up labels 63.5 mm x 33.9 mm on A4 24-up labels 64.6 mm x 33.8 mm on A4 24-up labels 66.0 mm x 33.9 mm on A4 24-up labels 66.0 mm x 35.0 mm on A4 24-up labels 70.0 mm x 36.0 mm on A4 24-up labels 70.0 mm x 37.0 mm on A4 27-up labels 63.5 mm x 29.6 mm on A4 30-up labels 1" x 2-5/8" on US Letter 40-up labels 52.5 mm x 29.7 mm on A4	24-up labels 63.5 mm x 33.9 mm on A4 180 24-up labels 64.6 mm x 33.8 mm on A4 180 24-up labels 64.6 mm x 33.8 mm on A4 128 24-up labels 66.0 mm x 33.9 mm on A4 128 24-up labels 66.0 mm x 35.0 mm on A4 128 24-up labels 70.0 mm x 36.0 mm on A4 128 24-up labels 70.0 mm x 37.0 mm on A4 128 27-up labels 63.5 mm x 29.6 mm on A4 128 30-up labels 1" x 2-5/8" on US Letter 128 40-up labels 52.5 mm x 29.7 mm on A4 128 44-up labels 48.5 mm x 25.4 mm on A4 128

3.Open the downloaded file in Adobe Acrobat (ATTENTION: NOT Adobe Reader).

4.Go to Edit -> Take a Snapshot

Edit	View	Window	Help
Und	to		ЖZ
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Edit	t Text &	Images	
/ Tak	e a Sna	pshot	
Che	eck Spel	lling	•

5. Click and drag over one of your labels.





6.Click File -> Print. Ensure preview looks good and click Print.

ſ	
	X0028MXCTF PHOMEMO Thermal.I - Commercial Grade New
	• 6
	Page 1 of 1 (1)

1.2 Amazon.com

There are few different types of labels that Amazon provides for sellers. Please see information about each below:

<u>Amazon Customer Orders</u> - These are orders to fulfill customer orders. You may simply leave the layout as "default" and this will produce a label in 4x6 size in the proper format for Label Printer and other thermal printers.



<u>Amazon ASIN product labels</u> - These are the labels to place on products before sending to Amazon. You may also send these directly to Label Printer from Amazon's Scan & ship page: <u>Printing FBA Product ASIN labels</u>.

<u>Amazon FBA Labels for outside the box</u> - These are the labels that are placed outside of the box containing yo ur product that is being sent to Amazon's warehouse.

1.3 UPS.com

UPS provides a free software for all UPS customers called WorldShip. This application is optimized for printing labels in 4 x 6 format in high-speed and with efficiency. UPS.com website, on the other hand, has more limitations. Please see this article for setting up WorldShip with Label Printer

If you don't like using WorldShip, we then recommend one of the commercial solutions discussed in this article <u>How do I generate shipping labels</u>

They connect to UPS.com and print your label in 4 x 6 format using your negotiated rates for your shipments. They are online, user-friendly, and you can set them up in just a few minutes.

If you definitely want to ship from UPS.com directly, then there are two ways to print from UPS.com:

- 1) You may leave the settings as default on UPS.com and crop the label using steps in this article <u>Cropping a full size 8.5 x 11 page to a 4 x 6 label</u>
- 2) One of our customers has created a software to make this process easy: <u>http://www.sroman.com/Software/index.php</u>

3) Install Label Printer as a UPS Thermal Printer. Please note UPS.com Thermal Printers only print to 4x8 (not 4x6) label sizes, so you must ensure that you have the correct label. This size limitation does not exist with UPS WorldShip or Commercial Solutions as discussed above. To install the UPS Thermal Printer, please follow <u>this</u> <u>guide from UPS</u> (<u>https://www.ups.com/us/en/resources/ship/create/labels/technical.page?#contentBlock-11</u>) and install Label Printer as the UPS Thermal 2844 printer.

1.4 UPS WorldShip

Follow these simple steps to setup your UPS WorldShip with Label Printer.

If you have not already done so,

please download UPS WorldShip (https://www.ups.com/forms/order/worldship_download?loc=en_US) and install it on your computer.

After your have gone through your initial Setup, please open UPS WorldShip and follow the steps below:

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Hom 1 Tools Printing Activities	Import-Export UPS.com S	upport
Create/Edit Tab Order Create/Edit Profile	System 2 hipper Delivery Preference 2 cditor Date	Commodities More Tools *
Profile Tools	👫 Hardware	and Communication
Ship To Ship From Distribution	Printing Setup	rence
Customer ID: Update Address	Shipment Detail Report Setur	
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· · · ·	🧔 System Settings	

ardware ^P rinter	Printing Setup	Shipment Detai	I Report Setup	Shipping Miscellaneous Sys	tem Settings	
Default	Printer ID /	Printer Type Invoice	Printer Name Label Printer	Label Stock Dimensions	Extended Area Usage	OK Apply
0 4	Label1 Report1	Label Report	Label Printer Label Printer	(Thermal 4x8 or 4x8 1/	(None)	
						Cancel
Printer ID: Label1				Default Printer		Help
Printer Typ Label	e:		~			
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Add	8 1 12	date	Delete	Clear Print Test	P	

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	ended Area Usage:	
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nter Selection	?
Printers Adobe PDF	8 Select
Brother MFC-7820N Fax	
Microsoft Print to PDF Microsoft XPS Document Writer Label Printer	Cancel
Label Printer (Copy 1)	Refresh
	Add Printer

Printer		
Name:	Label Printer	
	Change Label <u>P</u> rinter	Cancel
Label Confij Labe	guration el Stock <u>D</u> imensions:	9 ☑ <u>G</u> eneric Thermal Printer
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Hardware	Printing Setup	Shipment Detai	I Report Setup Sh	nipping Miscellaneous Syst	em Settings	
Printer						13 o <u>k</u>
Default	Printer ID /	Printer Type Invoice	Printer Name Label Printer	Label Stock Dimensions	Extended Area Usage	Apply
Ō	Label1	Label	Label Printer (Thermal 4x6 or 4x6 1/	(None)	
0	Report 1	Report	Label Printer			
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Printer <u>I</u> D:			🗹 De	efault Printer		Help
Label1						
Printer Ty	pe:					
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Label P	Printer Setup rinter (Copy 2) 4x8 or 4x8 1/4GE)		int Freight Consignee Label Per Handling Unit Per Piece int <u>C</u> onsignee Label		

1.5 Shopify

₽

Taxes

Follow these simple steps to setup your Shopify to Print to Label Printer. Click on Settings on the left hand side menu.



Set your Shipping Label Printing to "4 x 6 label printers (DYMO or similar). Click on "Print test label" to print a sample label to your Label Printer.

Shipping labels	Label format
Buy and print shipping labels for your orders. Costs are automatically added	Shopify Shipping gives you discounted prices on labels from USPS.
to your next invoice.	8.5 × 11 inch paper for desktop printers
	3 • 4 × 6 inch label for label printers (DYMO or similar)
	○ 4 × 6 inch label for Zebra printers

Alternatively, you may update your label settings when you are purchasing postage for your order. Please refer to the screenshot below.

Summary	Change label format	×
First Class Package \$15.50 International	8.5 × 11 inch paper for desktop printers	c
Your plan discount -\$0.77	2 • 4 × 6 inch label for label printers (DYMO or similar)	
Total \$14.73	4 × 6 inch label for Zebra printers	
LABEL FORMAT	Print test label	
8.5 × 11 inch paper 1 Change		
Buy shipping label	Cancel	ave 3

1.6 Etsy

To update your Etsy settings so it generated 4x6 shipping labels:

- 1) Sign in to Etsy.com.
- 2) Click Shop Manager.
- 3) Click Orders & Shipping.
- 4) Click View shipping labels.
- 5) Click Options.
- 6) Select Format my labels for 4x6 Label printers.

Please note that after you change the label format to 4 x 6, only new labels will be generated correctly. Kindly void any previously generated labels and create new ones.

Article content source: https://help.etsy.com/hc/en-us/articles/360001968348?segment=selling

1.7 ShipStation

Please follow the following steps to update your ShipStation document settings to be 4 x 6.

1. Click on Settings gear icon at the top right corner.



2. Choose Document Options.



3.Click on "Document Options" next to "Labels".

Printing Setur	C		
	cuments print from ShipStation will be saved for this machine	 Document Options are account-w and browser only. 	ide settings, but
Document Type	Print To	Document Format	Options
Document Type Labels	Print To Always prompt	Document Format 4" × 6" (w/ Packing Slip)	Options Document Options

1. Choose 4" x 6" or 4" x 6" (w/ Packing Slip) and click Save.



1.8 ShippingEasy

Shipping Easy has provided a quick-how to guide on their website. Please refer to this link: <u>https://support.shippingeasy.com/hc/en-us/articles/203086779-How-to-Save-my-shipping-labels-settings</u>

1.9 BigCommerce

This label printer is compatible with all platforms that offer shipping labels in 4x6 format. This includes BigCommerce.

For setting up BigCommerce, please see the official help link: https://support.bigcommerce.com/articles/Public/Shipping-Labels

1.10 Sellbrite

Once you click the Create Shipping Label button, a popup will appear. Please follow the steps until you arrive to "Select Shipping Rate."

Please change the Label format to "PDF 4x6".

Inventory	istinas I	Orders	Reports •	Walle	et balance: \$191.44	×
Select Ship	oing Rate	e			+ Ådd funds	î
L	abel Format*	PDF4x6			•	^
Request	ed Shipping	USPS Parcel Sele	ect			-11
Shipping Rates						18
	USPS Medi	a Mail	8 Days	\$2.66 <u>T</u>	Buy Label	1
\geq	USPS First	Class Mail	4 Days	\$3.66	Buy Label	18

Please note this change only takes place for your new labels.

Reference:

https://support.sellbrite.com/hc/en-us/articles/218780227-Shipping-Orders-from-Sellbrite#creating-labels

1.11 Poshmark

By default Poshmark produces labels in in 8.5 x 11 size which won't fit correctly on 4x6 labels.

Please kindly update your label size setting on Posh Mark to 4x6.

To select your shipping label size, go to: Account Tab -> My Seller tools -> Shipping Label Settings

Reference:

https://support.poshmark.com/articlesDescriptionPage?id=ka01I000000aaxtQAA

1.12 Shippo

To print your label in 4x6 in format, which is compatible with thermal label printers, navigate to the Labels tab (<u>https://goshippo.com/login/</u>) by clicking "Settings" then "Labels". Find the "Default label format" drop-down menu and choose "4x6 in PDF," then save your changes at the bottom of the page.

Once you've changed this setting, your labels will print in the correct format for your thermal label printer. Keep in mind that when you change this format, it will only apply to new labels, created after you make the change. Shippo doesn't convert the formats of existing labels. Please note that international UPS labels cannot be created in 4x6 in format because of the attached commercial invoices (for all other carriers, commercial invoices are created separately in Shippo).

@	Labels Configure your label formats and options.	
Settings	Default Label Format	
Account		
Branding	Default label format @	
Users	8.5x11in PDF (Standard Printers)	~
	✓ 8.5x11in PDF (Standard Printers)	
INTEGRATIONS	Single Page Label & Packing Slip on 8.5x11 in PDF	
E-commerce Channels	4x6in PDF Thermal Label Printer	
Carriers	4x8in PDF	
API	2.3x7.5in PDF	
Apps	2.3x7.5in PNG	
	A4 PDF	
CONFIGURATIONS	A6 PDF	
Company	Original File (PNG)	
Addresses	ZPL II Image Format	
Labels	2. Designate a default service @	
	Select a default service	\sim

Reference:

https://support.goshippo.com/hc/en-us/articles/205639499-How-to-print-labels-with-a-thermal-label-printer

1.13 eBay

On the new eBay Interface, please select 4" x 6" PDF as your label format.

	Shipping label		
) Slip	USPS Priority Mail Flat Rate \$6. Envelope	35	
(Total \$6.3 BUYING ON EBAY YOU SAVED \$0.35	35	
	4"x6" PDF Change format		
	 Use existing payment method with PayPal 		
	Purchase and print label		
	When you click "Purchase and print label" for USPS services, the total label cost will be char	ged	
() ()	el printing preferences 2"x7" formats are only available for USPS la v do you want to receive labels?	abels	×
How	2"x7" formats are only available for USPS is	abels PNG image Recommended for advanced users that need to adjust the location of the label or the page when printing	
How	2"x7" formats are only available for USPS is v do you want to receive labels? PDF PDF file Recommended for users that want to print from a desktop or label printer without	PNG image Recommended for advanced users that need to adjust the location of the label or	
e Hov	2"x7" formats are only available for USPS is v do you want to receive labels? PDF PDF file Recommended for users that want to print from a desktop or label printer without making adjustments	PNG image PNG image Recommended for advanced users that need to adjust the location of the label or the page when printing	
e U	2"x7" formats are only available for USPS is v do you want to receive labels? PDF PDF file Recommended for users that want to print from a desktop or label printer without making adjustments at paper size are you using?	PNG image PNG image Recommended for advanced users that need to adjust the location of the label or the page when printing	
On the "Classic" Interface:

1. During the label creation process, please click [Printer and label receipt preferences]

2. On the following pop up, you may pick any of the 4 x 6 label sized printers. For example, you may pick the "Zebra TLP3842 4x6"

3. Click "Save" and continue to purchase your label.



1.14 Paypal

You just need to change your printer settings to a 4 x 6.

Note: For PayPal Multi-Order Shipping, please scroll to the bottom of this article for directions.

Business PayPal Accounts

To access this setting on PayPal, please

- Log in to PayPal and click the Gear Icon in the far top right corner.
- Choose Account Settings



- On the left-hand side, please choose Shipping

RODUCTS & SERVI	CES	
Website payme	nts	
Invoicing		
Shipping		

- Under Shipping Preferences, click Update

Shipping preferences	Manage your shipping carriers, labels, and more.	Update 没
USPS Printer : Laser/Inkjet Printer		Change printer type

- Pick Label Printer and one of the 4 x 6 printers, such as the "Zebra TLP 3844-Z 4.0 x 6.0"

Select printer Laser/Inkjet Printer
Laser/Inkjet Printer Label – Brother QL-500 – 2.4"xContinuous Label – Brother QL-550 – 2.4"xContinuous Label – DYMO LabelWriter 330 – 2.4"x7.5" Label – DYMO LabelWriter 330 Turbo – 2.4"x7.5" Label – Pitney Bowes LPS-1 – 2.4"xContinuous Label – Zebra HT-146 – 4.0"x6.0"
Label – Zebra LP2844–Z – 4.0"x6.0" Label – Zebra TLP2844 – 4.0"x6.0" Label – Zebra TLP 3842 – 4.0"x6.0" Label – Zebra TLP 3844–Z – 4.0"x6.0"

Note: PayPal stores labels as files on their website. After you change your label size to 4x6, only new labels will be created in this size. Previously generated labels will remain in the old size. You can always void an old label and when it is created again, it will be in the new size.

Personal PayPal Accounts

- 1. Login to PayPal www.PayPal.com
- 2. Visit https://www.paypal.com/shiplabel/createbulk
- 3. Click on Shipping Preferences



4. Select the Label Printer and any of the 4.0"x6.0" sizes



PayPal Multi-Order Shipping

After you are logged into your Multi-Order shipping platform, click on Edit > Settings



Choose the "Print Settings" settings from the left menu, click on the "Label Printer" and choose any of the 4 x 6 labels. To Save, click OK.



1.15 Chitchats

This label printer is compatible with all platforms that offer shipping labels in 4x6 format. This includes Chitchats.

For setting up Chitchats, please see the official help link: https://support.chitchats.com/support/solutions/articles/47000426810-how-do-i-print-postage

1.16 Stamps.com

Note: We recommend that you switch to Stamps.com's newest acquisition ShipStation for reliable, fast, and easy printing.

1.16.1 Web Version

We recommend that you use the web version of Stamps.com. You may access it via https://print.stamps.com

1. Choose 4 x 6 in the drop down menu



2. Click on "Print" and choose your Label Printer ensuring that the label size is set to 4x6.

Print Preview
Print
Print Instructions
1. Click Print to open the print in your brows

2. After selecting your printer, remember to

Note: If you are using the old Stamps connect application:

Due to a software bug on Stamps.com connect, we need to first rename the Label Printer in your computer as "Zebra LP2844".

To do this on Windows, go to Control Panel > Printers > Right click on Label Printer > Properties > Change the name to Zebra LP2844 and then click OK.

To do this on Mac, please go to the System Preferences -> Printers -> Right click on Label Printer > Rename > Change the name to Zebra LP2844 and click OK.

You will need to quit Stamps.com and re-open it. You will now see Zebra LP2844 in your Stamps.com drop down menu.

1.16.2 Stamps.com Pro Software

Stamps.com software requires a few steps to successfully print to a thermal printer. This software was originally produced in late 90s and the set up steps reflect that era. Essentially, we will install Label Printer as a EPL printer.

- 1. Download the Zebra Printer Driver (ftp://ftp.fedex.com/pub/us/software/ZebraFedEx_driver_4500_self_extracting15.exe)
- 2. After opening the downloaded file, please click on "Install Zebra Printer"

You can check the video to know:

How to install Zebra 2844 Driver with PM-241 on Win: How to intall Zebra 2844 Driver

How to install Zebra EPL2 Driver with PM-241 on MAC: <u>How to intall Zebra EPL2 Driver</u>



3. Select Zebra 2844 and click "Next"

🍓 Sel	lecting the printer				×
Se	elect Printer Please select the manufacturer	and printe	r you want to install.		B
<cł< td=""><td>lect the manufacturer and model o hange location>. You can also ch y while selecting printers.</td><td></td><td></td><td></td><td></td></cł<>	lect the manufacturer and model o hange location>. You can also ch y while selecting printers.				
<u>M</u> a	anufacturers:		Printers:		
Ze	ebra Technologies		Eltron Orion Zebra 2348 Zebra 2348 Plus		^
		Y	Zebra 2844 Zebra Firmware Loa Zebra Z4MPlus DT (Zebra Z4MPlus DT (Zebra ZP 500 (EPL)	EPL)	
			Zebra ZP 500 (ZPL)		~
				Change location	
		Exit	Help	< Previous	>

4. (1)To know which USB Port is connected, please go to "This PC" and right click on, choose "Manage"



(2) "Device Manager" -> "Universal Serial Bus controllers" -> Double click on "USB Printing Support" to check which USB port is connected



5.We will now go back to the installation window and pick the same port and click "Finish"

Printer Options			
Please select port,	printer name and language.		Ċ
	printer. Also, select the port install the printer and add a		
		nicon lo trie Filh	
Driver version:	4.5.0.0		
Printer name:	Zebra 2844		
Available ports:			
USB PORT:		^	Add Port
USB002			
SHRFAX: COM1:			Delete Port
COM2:			
COM3:			
COM4:		~	
I want to use th	s printer as the Windows d	efault printer.	
Select language:	English		~

6. Go to "Control Panel" -> "Devices and printers" -> Right click on "Zebra 2844" -> choose "Printer properties"



7. Go to "Stocks" to choose the label size

General	Shi	aring	Ports	Advand	ced	Color	Managemer	nt	Security
Printer Setti	ngs	Stocks	Langua	age Ba	rcode F	onts	Command	Fonts	About
Defined st	ocks -								
4 4 4 4 4 4 4 4 4 4	.00"x1 .00"x2 .00"x2 .00"x3 .00"x4 .00"x5 .00"x6 .00"x6 .00"x8	1.50"-(10. 2.00"-(10. 2.50"-(10. 3.00"-(10. 5.00"-(10. 5.00"-(10. 5.00"-(10. 5.75"-(10. 3.25"-(10. 9.00"-(10.	16cmx3.18 16cmx3.31 16cmx5.08 16cmx7.62 16cmx10.1 16cmx15.2 16cmx15.2 16cmx12.7 16cmx22.8	cm) lccm) lccm				~	
4. Description		.00''-(10.1	6cmx15.24	4cm)			-		
			abel stock dimension				re use. Each gs.		
		New		Change			Delete		

8. Go to "General", click on "Print Test Page" to check the Zebra 2844 driver is installed successfully and connect the right printer

Printer Setting	gs Stocks	Language	Barcode	Fonts	Command Fonts	About
General	Sharing	Ports	Advanced	Color	r Management	Security
3	Zebra 2	844				
Location:						
Comment						
Model:	Zebra 28	344				
Model: Features	Zebra 28	344				
		344	Paper a	vailabl	e:	
Features Color: N Double-		344	User d 1.00"x	lefined 1.00"-(2.54cmx2.54cm)	^
Features Color: N Double- Staple: U Speed: U	o sided: No Jnknown Jnknown		User d 1.00"x 1.00"x 1.12"x	lefined 1.00"-(3.00"-(1.25"-(2.54cmx2.54cm) 2.54cmx7.62cm) 2.86cmx3.18cm)	^
Features Color: N Double- Staple: U Speed: U	o sided: No Jnknown		User d 1.00"x 1.00"x 1.12"x	lefined 1.00"-(3.00"-(1.25"-(2.54cmx2.54cm) 2.54cmx7.62cm)	< >
Features Color: N Double- Staple: U Speed: U	o sided: No Jnknown Jnknown	n: 203 dpi	User d 1.00"x 1.00"x 1.12"x	lefined 1.00"-(3.00"-(1.25"-(2.54cmx2.54cm) 2.54cmx7.62cm) 2.86cmx3.18cm)	

9. Next, open the Stamps.com software and select "Tools" -> "Configure Printer"



10. Choose "Yes" and click "Next," and then "Finish"



11. In the Packages tab, if not already selected, please select "Zebra / Eltron Type - Standard 4x6 label - roll" - Click on Print Sample or Print Postage

Packages	Postage Details	Rate based on origin <u>95009</u>	Print Details
International	Weight 0 🗭 lbs. 1.0 🐳	oz. Weigh 🗌 Auto	Printing On 🗖 Zebra/Eltron Type - Standard 4x6 labt 🗸
Orders	Mail Class Priority Mail Expres	ss Large Envelo v \$0.00	PERSONAL A PERSONAL A PERSONAL MERINARIA DE LA PERSONAL A PERSONAL
History	Delivery Select	\$0.00	PRIORITY MAIL EXPRESS 2-DAY**
Reports	Options		LOGITES SCHATTENT 0007 51 E CAMPELL AC UNT 1116 0007 CAMPELL CA 93039
Contacts			WHOTE OF SINGHUTE SHIP John Recipient TO: 123 Main Street
Supplies	Add'l Options Select	\$0.00	Los Angeles, CA 90066
Account	Insure For	\$0.00	
	Mailing Date 03/12/2018 🗭 ETA 1	1 to 2 Days	8000 5000 5000 5000 500
			Requires 1 Label 🛛 Preview
			Print Message
			Hide Postage Print Receipt/Instructions
	Cost Code </th <th>Total Cost: \$0.00</th> <th>Print Postage Print Sample Reprint</th>	Total Cost: \$0.00	Print Postage Print Sample Reprint

12. For your printer, please pick Zebra 2844 and click "Print"

Print Sample Lab	oel				×
Printer:	71 0044				
<u>N</u> ame:	Zebra 2844			~	
Paper <u>F</u> eed:	Manual feed			\sim	
	Zebra 2844 USB004				
You are printing I	for 1 sample.		Your Phon (000) 000-		
Please be sure to	o properly load the correct	roll of labels.			
		<u>P</u> rint	D	Cancel	

1.17 Fedex Ship Manager

The easiest way to print your shipping labels from Fedex is to use a commercial platform, such as XPSShip (free) or ShipStation (paid but great). They are approved Fedex partners and use your negotiated rates to provide you with a 4 x 6 shipping label which you can then easily print to PM-241. You will also be able to compare rates from other carriers and pick the best option.

We recommend this because Fedex Ship Manager is a bit cumbersome to set up. If you contact Fedex for support, they may inform you that they only provide support for printers that are supplied directly by them.

If you would like to use Fedex Ship Manager, please download and install the latest version from the Fedex Website.

During installation, you will be prompted to call Fedex to obtain your activation code. After verifying your account information, your activation code will be emailed to you.

Note: Fedex Ship Manager software requires a few more steps than other platforms to work. Essentially, We need to install PM-241 as a EPL printer to work with Fedex Ship Manager.

- 1. Download the Zebra Printer Driver (ftp://ftp.fedex.com/pub/us/software/ZebraFedEx_driver_4500_self_extracting15.exe)
- 2. After opening the downloaded file, please click on "Install Zebra Printer"
- You can check the video to know:

How to install Zebra 2844 Driver with PM-241 on Win: How to intall Zebra 2844 Driver

How to install Zebra EPL2 Driver with PM-241 on MAC: How to intall Zebra EPL2 Driver



3. Select Zebra 2844 and click "Next"

Selecting the printer		×
Select Printer Please select the manufacture	er and printer you want to install.	
	of your printer. If the driver is in a different folder hoose to install multiple printers at once, using th	
Manufacturers:	Printers:	
Zebra Technologies	Eltron Orion Zebra 2348 Zebra 2348 Plus	^
	Zebra 2844 Zebra Firmware Loados Zebra Z4MPlus DT (EPL) Zebra Z4MPlus DT (ZPL) Zebra ZP 500 (EPL) Zebra ZP 500 (ZPL)	~
	Change	location

4. (1)To know which USB Port is connected, please go to "This PC" and right click on, choose "Manage"



(2) "Device Manager" -> "Universal Serial Bus controllers" -> Double click on "USB Printing Support" to check which USB port is connected



5.We will now go back to the installation window and pick the same port and click "Finish"

Please select por	t, printer nar	me and language	2.	C.
Enter the name for you done, select <finish></finish>				nnected to. When you are ters folder.
Driver version:	4.5.0	.0		
Printer name:	Zebr	a 2844		
Available ports:				
USB PORT:			^	Add Port
USB002				
SHRFAX: COM1:				Delete Port
COM2:				
COM3: COM4:			~	
		11 5 2 1	*	
I want to use	this printer a	as the Windows of	default printer.	
Select language:		English		~

6. Go to "Control Panel" -> "Devices and printers" -> Right click on "Zebra 2844" -> choose "Printer properties"

	See what's printing
Zebra 284	Set as default printer
	Printing preferences
<	Printer properties
_	Create shortcut
	Remove device
Status: 0 c	Troubleshoot
-	Properties
	· · · · · · · · · · · · · · · · · · ·

7. Go to "Stocks" to choose the label size

Printer Settings Stocks Language Barcode Fonts Command Fonts Abox Defined stocks 4.00"x1 25"-(10.16cmx3.18cm) 4.00"x1 50"-(10.16cmx3.18cm) 4.00"x2.00"-(10.16cmx3.08cm) 4.00"x2.00"-(10.16cmx16.22cm) 4.00"x3.00"-(10.16cmx16.27cm) 4.00"x5.00"-(10.16cmx10.16cm) 4.00"x5.00"-(10.16cmx10.16cm) 4.00"x5.00"-(10.16cmx10.27cm) 4.00"x5.00"-(10.16cmx10.27cm) 4.00"x5.00"-(10.16cmx10.27cm) 4.00"x5.00"-(10.16cmx10.27cm) 4.00"x5.00"-(10.16cmx10.27cm) 4.00"x5.00"-(10.16cmx10.27cm) 4.00"x6.00"-(10.16cmx10.27cm) 4.00"x6.00"-(10.16cmx10.27cm) 4.00"x6.00"-(10.16cmx10.27cm) 4.00"x6.00"-(10.16cmx10.27cm) 4.00"x6.00"-(10.16cmx10.27cm) 4.00"x6.00"-(10.16cmx10.27cm) 4.00"x6.00"-(10.16cmx10.27cm) 4.00"x6.00"-(10.16cmx10.27cm) 4.00"x6.00"-(10.16cmx10.27cm) 4.00"x6.00"-(10.16cmx10.27cm) 4.00"x6.00"-(10.16cmx20.27cm) 4.00"x6.00"-(10.16cmx20.27cm) 4.00"x6.00"-(10.16cmx10.27cm) 4.00"x6		Sha	ring	Ports	Adv	anced	Color	Management	Securit
4.00"x1 25"-(10.16cmx3.18cm) 4.00"x1 50"-(10.16cmx3.08cm) 4.00"x2 50"-(10.16cmx5.08cm) 4.00"x2 50"-(10.16cmx7.62cm) 4.00"x5.00"-(10.16cmx10.16cm) 4.00"x5.00"-(10.16cmx10.16cm) 4.00"x5.00"-(10.16cmx2.08cm) 4.00"x5.00"-(10.16cmx10.16cm) 4.00"x6.75"-(10.16cmx17.52cm) 4.00"x6.00"-(10.16cmx2.08cm) 4.00"x6.00"-(10.16cmx15.24cm) Description Define your own label stock here and save it for future use. Each stock stores label dimensions and some printer settings.	Printer Set	tings	Stocks	Langua	ige	Barcode	Fonts	Command Fonts	Abou
4.00"x1 25"-(10.16cmx3.18cm) 4.00"x1 50"-(10.16cmx3.08cm) 4.00"x2 50"-(10.16cmx5.08cm) 4.00"x2 50"-(10.16cmx7.62cm) 4.00"x5.00"-(10.16cmx10.16cm) 4.00"x5.00"-(10.16cmx2.26cm) 4.00"x5.00"-(10.16cmx2.26cm) 4.00"x6.75"-(10.16cmx2.26cm) 4.00"x6.75"-(10.16cmx15.24cm) 5tock description 4.00"x6.00"-(10.16cmx15.24cm) Description Define your own label stock here and save it for future use. Each stock stores label dimensions and some printer settings.	Defined s	tocks -							
4.00°x1.50°*(10.16cmx3.81cm) 4.00°x2.50°*(10.16cmx5.08cm) 4.00°x2.50°*(10.16cmx5.08cm) 4.00°x3.00°*(10.16cmx7.52cm) 4.00°x5.00°*(10.16cmx10.16cm) 4.00°x6.75°*(10.16cmx17.15cm) 4.00°x6.75°*(10.16cmx22.86cm) 5tock description 4.00°x6.00°*(10.16cmx22.86cm) 5tock description 4.00°x6.00°*(10.16cmx15.24cm) Description Define your own label stock here and save it for future use. Each stock stores label dimensions and some printer settings.	[4.00%.1	25" (10 1	10				1000	
4.00°x2.00°'(10.16cmx5.08cm) 4.00°x3.00°'(10.16cmx7.62cm) 4.00°x3.00°'(10.16cmx7.62cm) 4.00°x5.00°'(10.16cmx10.16cm) 4.00°x5.00°'(10.16cmx17.15cm) 4.00°x6.20°'(10.16cmx20.96cm) 4.00°x6.00°'(10.16cmx22.86cm) 5.00ck description 4.00°x6.00°'(10.16cmx15.24cm) Description Define your own label stock here and save it for future use. Each stock stores label dimensions and some printer settings.								^	
4.00°x2.50°°.10.16cmx7.52cm) 4.00°x4.00°°.10.16cmx7.52cm) 4.00°x6.00°°.10.16cmx12.70cm) 4.00°x6.70°°.10.16cmx12.70cm) 4.00°x6.70°°.10.16cmx12.20cm) 4.00°x6.70°°.10.16cmx22.28ccm) 4.00°x6.00°°.10.16cmx22.86cm) 5tock description 4.00°x6.00°°.10.16cmx15.24cm) Description Define your own label stock here and save it for future use. Each stock stores label dimensions and some printer settings.									
4.00°x4.00°'1(10.16cmx12.70cm) 4.00°x6.0°2(10.16cmx12.70cm) 4.00°x6.75°'(10.16cmx17.15cm) 4.00°x8.00°'(10.16cmx22.86cm) 4.00°x9.00°'(10.16cmx22.86cm) 5tock description 4.00°x6.00°'(10.16cmx15.24cm) Description Define your own label stock here and save it for future use. Each stock stores label dimensions and some printer settings.		4.00"x2	50"-(10.1	16cmx6.35	cm)				
4.00°x5.00°°(10.16cmx15.26cm) 4.00°x6.75°°(10.16cmx15.26cm) 4.00°x6.75°°(10.16cmx20.96cm) 4.00°x8.25°°(10.16cmx20.96cm) 4.00°x6.00°°(10.16cmx22.86cm) 5tock description 4.00°x6.00°°(10.16cmx15.24cm) Description Define your own label stock here and save it for future use. Each stock stores label dimensions and some printer settings.		4.00"x3	.00"-(10.1	16cmx 7.62	cm)				
4 00% 6 00° (10.15cmx 15.24cm) 4 00% 6 05° (10.15cmx 17.15cm) 4 00% 8 25° (10.15cmx 20.96cm) 4 .00% 9.00° (10.16cmx 22.86cm) Stock description 4 .00% 6 .00° (10.16cmx 15.24cm) Description Define your own label stock here and save it for future use. Each stock stores label dimensions and some printer settings.									
4.00"x8.25"-(10.16cmx20.96cm) Stock description 4.00"x6.00"-(10.16cmx22.86cm) Description Define your own label stock here and save it for future use. Each stock stores label dimensions and some printer settings.		4.00 x5	00"-(10.1	16cmx 15.2	4cm)				
4.00'x8.25''.410.16cmx20.96cm) 4.00'x9.00''.(10.16cmx22.86cm) Stock description 4.00''x6.00''.(10.16cmx15.24cm) Description Define your own label stock here and save it for future use. Each stock stores label dimensions and some printer settings.		4.00"x6	75"-(10.1	16cmx17.1	5cm)				
Stock description 4.00"x6.00"-(10.16cmx15.24cm) Description Define your own label stock here and save it for future use. Each stock stores label dimensions and some printer settings.		4.00"x8	25"-(10.1	16cmx20.9	6cm)				
4.00"x6.00"-(10.16cmx15.24cm) Description Define your own label stock here and save it for future use. Each stock stores label dimensions and some printer settings.		4.00"x9	.00"-(10.1	16cmx22.8	6cm)			~	
Define your own label stock here and save it for future use. Each stock stores label dimensions and some printer settings.			00 -(10.10	00111 13.24	icini)				
stock stores label dimensions and some printer settings.									
	Descriptio	on —							
New Delete	the second second		our own la	abel stock	here ar	nd save it	for futur	re use. Each	
New Change Delete	. [Define yo							
New Change Delete	. [Define yo							
New Change Delete	. [Define yo							
New Change Delete	. [Define yo							
indiana booto	. [Define yo							
	. [Define yo	res label		s and s	ome print		gs.	
	. [Define yo	res label		s and s	ome print		gs.	

8. Go to "General", click on "Print Test Page" to check the Zebra 2844 driver is installed successfully and connect the right printer

Printer Settings	Stocks	Language	Barcode	Fonts	Command Fonts	Abou
General	Sharing	Ports	Advanced	Color	Management	Security
3	Zebra 2	844				
Location:						
Comment:						
Model:	Zebra 28	344				
Model: Features Color: No		344	Paper	available	e:	
Features Color: No Double-si Staple: Un Speed: Un	ded: No iknown		User (1.00") 1.00") 1.12")	defined x1.00"-(/ x3.00"-(/ x1.25"-(/	e: 2.54cmx2.54cm) 2.54cmx7.62cm) 3.86cmx3.18cm) 3.00cmx2.54cm)	•

5. Next, go to Fedex Ship Manager, click on the "Utilities" -> "Printer Setup"



6. Select Zebra 2844 under the "Label Printer" and click OK

Printer Setup		×
Report Printer: Adobe PDF	 ✓ Test Printer 	
Label Printer: Zebra 2844	✓ Test Printer	
<u></u> K 2	Cancel	

7. We now need to change the default label size to 4 x 6. Click on "Customize" -> "Shipping Profiles"



8. Select the appropriate domestic or international shipping profile and click "View/Edit". You may want to update all of them to the correct size.

Ship	ping Profiles	×
	Code	Description
♠	DEFAULT	Default Domestic Shipping Profile
₥	DEFAULT	Default LTL Freight Shipping Profile
3	DEFAULT	Default International Shipping Profile
	PASSPORT	Default Passport Shipping Profile
	ОК	Add Add by duplication View/Edit 2 Delete

13. If you are using Fedex Provided Labels, their sizes and part numbers are as follows.

153078-077 - Indicates a Format 77 label. (4" x 5" Thermal Label with FedEx Logo) 154254-354 - Indicates a Format 354 label. (4" x 6 3/4" Thermal Label with Doc Tab) 156295-434 - Indicates a Format 354 label. (4" x 6" Thermal Label without Doc Tab) 156297-435 - Indicates a Format 435 label. (4" x 6 " Thermal Label without Doc Tab)

a. To change the label format for FedEx Express domestic shipments, click the 2 - FedEx Express Prefs tab. In the Label Format section, select the appropriate label format for the label part number and click OK.

b. To change the label format for FedEx Express international shipments, click the 2 - FedEx Express Prefs tab. In the Label Format section, select the appropriate label format for the label part number and click OK.

c. To change the label format for FedEx Ground domestic shipments, click the 5 - FedEx Ground Prefs tab. In the Label Format section, select the appropriate label format for the label part number and click OK.

d. To change the label format for FedEx Ground international shipments, click the 4 - FedEx Ground Prefs tab. In the Label Format section, select the appropriate label format for the label part number and click OK.

14. After making your changes, click OK on the View Shipping Profiles screen.

15. Reboot (exit and relaunch) the software and attempt to ship a package.

Source for Steps 6-15 is: http://www.fedex.com/us/software/printerfaqs1.html

1.18 QuickBooks Enterprise

Quickbooks is not currently on our official supported platform list: What platforms does PM-241 work with? Note: QuickBooks software requires a few more steps than other platforms to work. Essentially, we will install PM-241 as a EPL printer.

Quickbooks Enterprice Software:

1. Download the Zebra Printer Driver (ftp://ftp.fedex.com/pub/us/software/ZebraFedEx_driver_4500_self_extracting15.exe)

2. After opening the downloaded file, please click on "Install Zebra Printer"

You can check the video to know:

How to install Zebra 2844 Driver with PM-241 on Win:How to intall Zebra 2844 DriverHow to install Zebra EPL2 Driver with PM-241 on MAC:How to intall Zebra EPL2 Driver



3. Select Zebra 2844 and click "Next"

Select Printer		
Please select the manufactu	urer and printer you want to install.	C
	del of your printer. If the driver is in a different folder o choose to install multiple printers at once, using th	
Manufacturers:	Printers:	
Zebra Technologies	Eltron Orion Zebra 2348	^
	Zebra 2348 Plus	_
	Zebra 2844 Zebra Firmware Loadas	
	Zebra Z4MPlus DT (EPL)	
	Zebra Z4MPlus DT (EPL) Zebra Z4MPlus DT (ZPL)	
	Zebra Z4MPlus DT (EPL)	~
	Zebra Z4MPlus DT (EPL) Zebra Z4MPlus DT (ZPL) Zebra ZP 500 (EPL) Zebra ZP 500 (ZPL)	v

4. (1)To know which USB Port is connected, please go to "This PC" and right click on, choose "Manage"



(2) "Device Manager" -> "Universal Serial Bus controllers" -> Double click on "USB Printing Support" to check which USB port is connected



5.We will now go back to the installation window and pick the same port and click "Finish"

Printer Options			
Please select port, j	printer name and langu	age.	Ċ
			nnected to. When you are
done, select <finish> to i</finish>		to an icon to the Film	iters rolder.
Driver version:	4.5.0.0		
Printer name:	Zebra 2844		
Available ports:			
USB PORT:		^	Add Port
USB002			ridd r ont
SHRFAX: COM1:			Delete Port
COM2:			
COM3:			
COM4:		~	
I want to use thi	s printer as the Window	vs default printer.	
	English		~
Select language:			

6.Go to "Control Panel" -> "Devices and printers" -> Right click on "Zebra 2844" -> choose "Printer properties"

S Zebra 284	See what's printing Set as default printer Printing preferences
•	Printer properties
	Create shortcut
	Remove device Troubleshoot
Status: 0 c	Properties

7. Go to "Stocks" to choose the label size

General	Sharing	Ports	Advanced	d Colo	r Management	Security
Printer Setti	ngs Stoo	ks Lang	uage Barco	de Fonts	Command Font	s About
Defined sto	ocks —					
4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4	.00"x1.50"+(.00"x2.00"+(.00"x2.50"+(.00"x3.00"+(.00"x5.00"+(.00"x5.00"+(.00"x5.00"+(.00"x8.25"+(.00"x8.25"+(.00"x9.00"+(10.16cmx3. 10.16cmx5. 10.16cmx5. 10.16cmx7. 10.16cmx10. 10.16cmx10. 10.16cmx17. 10.16cmx17. 10.16cmx17. 10.16cmx20. 10.16cmx22.	81cm) 08cm) 35cm) 52cm) 1.16cm) 2.70cm) 2.4cm) 1.15cm) 1.96cm)		v	
Description	n ———	10.16cmx15.				
			k here and sav ons and some p			
	New		Change		Delete	

8. Go to "General", click on "Print Test Page" to check the Zebra 2844 driver is installed successfully and connect the right printer

Printer Settings	s Stocks	Language	Barcode	Fonts	Command Fonts	About
General	Sharing	Ports	Advanced	Color	Management	Security
3	Zebra 2	844				
Location:						
Comment:						
Model: Features	Zebra 28	344	Paper a	availabl	e:	
Color: No			11	lefined		
Color: No Double-si Staple: Ur			1.00"x		2.54cmx2.54cm)	
Double-s Staple: Ur Speed: Ur	nknown	n: 203 dpi	1.00"x 1.00"x 1.12"x	3.00"-(2.54cmx2.54cm) 2.54cmx7.62cm) 2.86cmx3.18cm) 3.00cmx2.54cm)	~
Double-s Staple: Ur Speed: Ur	nknown nknown		1.00"x 1.00"x 1.12"x	3.00"-(2.54cmx7.62cm) 2.86cmx3.18cm)	

1.19 Endicia Dazzle (Win)

Note: We need to install PM-241 as a EPL printer to work with Dazzle.

1. Download the Zebra Printer Driver (ftp://ftp.fedex.com/pub/us/software/ZebraFedEx_driver_4500_self_extracting15.exe)

2.After opening the downloaded file, please click on "Install Zebra Printer"

You can check the video to know:

How to install Zebra 2844 Driver with PM-241 on Win:

"https://www.youtube.com/watch?v=QS80_4XJedg&list=PL3_AhQ0D1H_DgoSgYcMdUBrRnBCitKvP1&index=6"

How to install Zebra EPL2 Driver with PM-241 on MAC:

"https://www.youtube.com/watch?v=9H0DcJnzUo0&list=PL3_AhQ0D1H_DgoSgYcMdUBrRnBCitKvP1&index=5"



3.Select Zebra 2844 and click "Next"

Selecting the printer		×
Select Printer Please select the manufacturer a	and printer you want to install.	
	your printer. If the driver is in a different folde ose to install multiple printers at once, using t	
Manufacturers:	Printers:	
Zebra Technologies	Eltron Drion Zebra 2348 Zebra 2348 Plus	^
	Zebra 2844 Zebra Firmware Loadas Zebra Z4MPlus DT (EPL) Zebra Z4MPlus DT (ZPL) Zebra ZP 500 (EPL) Zebra ZP 500 (ZPL)	
		e location
	Exit Help < Previous	2 Next>

4.(1)To know which USB Port is connected, please go to "This PC" and right click on, choose "Manage"



(2) "Device Manager" -> "Universal Serial Bus controllers" -> Double click on "USB Printing Support" to check which USB port is connected



5.We will now go back to the installation window and pick the same port and click "Finish"

Printer Options			
Please select port,	printer name and language.		Ċ
	printer. Also, select the port install the printer and add a		
		nicon lo trie Filh	
Driver version:	4.5.0.0		
Printer name:	Zebra 2844		
Available ports:			
USB PORT:		^	Add Port
USB002			
SHRFAX: COM1:			Delete Port
COM2:			
COM3:			
COM4:		~	
I want to use th	s printer as the Windows d	efault printer.	
Select language:	English		~

6. Go to "Control Panel" -> "Devices and printers" -> Right click on "Zebra 2844" -> choose "Printer properties"



7. Go to "Stocks" to choose the label size

General	Shi	aring	Ports	Ad	/anced	Colo	r Management	Security
rinter Se	ttings	Stocks	Langua	age	Barcode	Fonts	Command Font	s About
Defined	stocks -							
	4.00"x2 4.00"x2 4.00"x2 4.00"x3 4.00"x4 4.00"x5 4.00"x6 4.00"x6 4.00"x6	.50"-(10. 2.50"-(10. 2.50"-(10. 0.00"-(10. 0.00"-(10. 0.00"-(10. 0.00"-(10. 0.00"-(10. 0.75"-(10. 1.25"-(10.	16cmx3.18 16cmx3.81 16cmx5.08 16cmx6.35 16cmx7.62 16cmx10.1 16cmx12.7 16cmx17.1 16cmx20.9 16cmx22.8	Icm) Scm) Scm) 2cm) IGcm) 2dcm) 2dcm) 2dcm) 2dcm) 36cm)			~	
Stock de	ecription							
			6cmx15.24	(cm)				
	4.00 X0.	00 (10.1	0011X 10.2	Homi)				
Descripti	on							
	Define y		abel stock dimension				re use. Each gs.	
		New		Cha	nge		Delete	

8. Go to "General", click on "Print Test Page" to check the Zebra 2844 driver is installed successfully and connect the right printer

Sharing	Ports /	Barcode F Advanced		Command Fonts Management	About		
-		nuvariceu	COIOF	Management	Security		
Zebra 28	344						
Zebra 28	44						
		Paper av	ailable	8:			
Double-sided: No			User defined				
Staple: Unknown			1.00"x1.00"-(2.54cmx2.54cm) 1.00"x3.00"-(2.54cmx7.62cm)				
Speed: Unknown				1.12"x1.25"-(2.86cmx3.18cm)			
known			00"-(3.00cmx2.54cm)	~		
iknown n resolution	: 203 dpi	1.18"x1	.00 (.	novernix Ensiderini,			
	Zebra 28	 Zebra 2844	Zebra 2844 Paper as ded: No User de	Zebra 2844 Paper available ded: No User defined	Zebra 2844 Paper available: ded: No User defined		

9. Next, open Dazzle and click on the "Printer Setup"



10. Choose "Zebra 2844" and Click OK

Quick Label Printer Setup	×
Printer Zebra 2844 1 ~ Paper Feed Source	Label Drientation Select the options that describe how you feed envelopes or labels into your printer. Portrait Clandscape
Manual feed ~ Printer Paper Size ~	Face Up Face Down First Left Side Contert
□ Save printer information with layout Envelope Offset From Top: 0° ♀ From Left: 0° ♀	Printing Rotation If you find some items are cut-off by your printer's unprintable area, select this option and feed your envelope "backwards." Print upside-down (rotate 180 degrees)
	Printing Speed Image: Normal High Speed
Test	Print OK 2 Cancel Help

1.20 How to use PM-241 printing with Endicia Dazzle

1. Ensure you are in the Design Tab.



2. Click on "File" -> "Printer"

Ŷ	DAZzle	2016 - z	ebra labe		
Fil	(1)	Insert	Layout	Postage	Application
	New Lay	out			
	Open La	yout			
	Save Lay	out			
	Save Lay	out As			
	Print				
	Print from	m			
	Printer S	etup	2		
	Default P	~ ~			
	Print Pre	view			
	Preferen	ces			
2	Vista and	Window	vs 7 Com	patible	
	Exit				

3. Set your Printer and Label Values as shown. Click on "Test Print." If it all looks good, click "OK."



Note: Due to a software bug in Dazzle, "Quick Label" does not produce 4 x 6 labels. Please create your own labels from the "Design" tab.

Per Endicia Support:

The Design tab would be the correct route. You would need to change layouts on the Design tab as you change from a domestic address to an international one, or an APO. The main reason for the Quick Label tab was to shield users from the need to change label layouts. Dazzle changes the layout based on the address and mail class.

The layouts you may need to set up would be:

Zebra Label.lyt - for all domestic labels, with the exception of Priority Mail Express Zebra Express Mail Shipping Label.lyt - for Priority Mail Express APO and US Territory Label - Small 6x4.lyt - for any military mail or territories, like Guam International Label - Small 6x4.lyt - for any international addresses.

1.21 Pirate Ship

This Printer is compatible with all platforms that offer shipping labels in 4x6 format. This includes Pirate Ship.

For setting up Pirate Ship, please see the official help link:

https://support.pirateship.com/en/articles/2610080-windows-how-to-print-with-a-4x6-label-printer